



ERASMUS UNIVERSITY CHARTER

Application form

Final date for submission: 28/02/2007

New

Renewal

If renewal please give your EUC number:

49241-IC-1-2002-1-RO-ERASMUS-EUC-1

Correspondence language: EN

Erasmus Policy Statement original language: EN

If the original language is not English, French or German, the Erasmus Policy Statement should also be provided in one of those three languages

Erasmus Policy Statement translation language: not applicable

Acknowledgement of receipt

Applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to confirm the receipt of their Erasmus University Charter (EUC) application. If by **14.03.2007** the application has not been registered on the website, the applicant should contact the EACEA EACEA-EUC@ec.europa.eu.

A.1. Identification of the applicant institution

Full legal name of the institution in the national language	UNIVERSITATEA DE ARCHITECTURA SI URBANISM "ION MINCU" BUCURESTI
Translation of this name in English	"ION MINCU" UNIVERSITY OF ARCHITECTURE AND URBANISM BUCHAREST
Erasmus ID code of the institution	RO BUCURES07
Internet address	http://www.iaim.ro

A.2. Identification of the legal representative

First name and surname of the legal representative of the institution	EMIL BARBU POPESCU		
Title (optional) (e.g. Prof., Dr, etc.)	PROF. DR. ARCH.	Gender	Male
Department/Unit	ARCHITECTURAL DESIGN DEPARTMENT		
Official function within the institution	RECTOR		
Phone (including country and area codes)	+ 40/21/3007159		
Fax (including country and area codes)	+ 40/21/3123954		
E-mail address (only one address)	mac@iaim.ro		
Legal address of the institution			
Street/Nr.	18-20 ACADEMIEI STR. SECT. 1		
Post code & Town	70109 BUCHAREST		
Country Code, Country	RO, Romania		

A.3. Erasmus institutional co-ordinator - contact person

First name and surname	DOINA ILEANA NICULAE		
Title (optional) (e.g. Prof., Dr, etc.)	CONF. DR. ARCH.	Gender	Female
Department/Unit	STUDY OF FORM AND AMBIENT		
Official function within the institution	HEAD OF CHAIR STUDY OF FORM AND AMBIENT		
Phone (including country and area codes)	+ 40/21/3077224 or + 40/21/3077137		
Fax (including country and area codes)	+ 40/21/3123954		
E-mail address (only one address)	doina@iaim.ro		
Correspondence			
Street/Nr.	18-20 ACADEMIEI STR. SECT. 1		
Post code & Town	70109 BUCHAREST		
Country Code, Country	RO, Romania		

A.4. Statistical data on the applicant institution

<i>The data required relate solely to higher education.</i>					
Foundation year of your institution				1892	
Level of degrees awarded					
First cycle degrees				Yes	
Second cycle degrees				Yes	
One-tier degrees				Yes	
Third Cycle(without PhD)				Yes	
<u>Doctoral degrees</u>				Yes	
Number of students enrolled in 2005/2006 on <u>higher education</u> courses		Part-time		Full-time	2756
Number of students graduated in 2005/2006		First Cycle			68
		Second Cycle			45
		One-tier degrees			242
		Third Cycle(without PhD)			45
		Doctoral degrees			11
Number of teaching staff (total) in 2005/2006					458
Number of teaching staff (full-time equivalent) in 2005/2006					231
Number of administrative staff (full-time equivalent) in 2005/2006					61
Number of these administrative staff members directly working in European/international relations in 2005/2006 (full-time equivalent)					3
First year of participation in Erasmus Programme with funding from the European Community					1997

B**Fundamental principles**

The institution agrees to comply with the following:

YES

01 Inter-institutional agreements have been signed with all the institutions for the mobility purposes	<input checked="" type="checkbox"/>
02 No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students	<input checked="" type="checkbox"/>
03 Full recognition is given to students for satisfactorily completed activities during their mobility period	<input checked="" type="checkbox"/>
04a Highest quality is ensured for: the organization of student and staff mobility	<input checked="" type="checkbox"/>
04b Highest quality is ensured for: the organization of student placements (optional, ref. EPS - D4)	<input checked="" type="checkbox"/>
05a Curriculum information is up to date, easily accessible, transparent	<input checked="" type="checkbox"/>
05b An academic credit transfer system is applied	<input checked="" type="checkbox"/>
06 Equal academic treatment and services are ensured for home and Erasmus students	<input checked="" type="checkbox"/>
07 The integration of visiting Erasmus students in the activities of the institution is supported	<input checked="" type="checkbox"/>
08 Transcripts and information are provided in a timely manner to incoming Erasmus students and their institutions	<input checked="" type="checkbox"/>
09 Erasmus teaching activities are facilitated and acknowledged	<input checked="" type="checkbox"/>
10 The institution promotes and gives visibility to the Erasmus activities	<input checked="" type="checkbox"/>
11 The Erasmus Charter and the EPS are publicized in the institution and are easily accessible to the students	<input checked="" type="checkbox"/>
12 The institution complies with the non-discrimination objectives set out in the Lifelong Learning Programme	<input checked="" type="checkbox"/>

C**Information on the organisation of mobility**

1.a Recognition matters: Is your institution using ECTS (ECTS credits, learning agreement, transcript of records) to facilitate academic recognition of Erasmus study periods abroad?

- in all faculties/departments Yes
- in some faculties/departments No

1.b Recognition matters: Will your institution use ECTS as an internal credit accumulation system?

- in all faculties/departments Yes
- in some faculties/departments No

2. Diploma Supplement

Does your institution award a Diploma Supplement to students? Yes

3. Support for teaching staff mobility: What provision will be made to facilitate and support ERASMUS teaching staff mobility?

- a) Additional financial support from your institution No
- b) Acknowledgement of teaching activity abroad as an important part of academic career Yes
- c) Help with practical arrangements (travel, accomodation etc.) Yes
- d) Other (please specify) No

4. Support for disabled students/teachers: Will your institution provide special facilities for:

- a) Erasmus students/teachers with visual disability? No
- b) Erasmus students/teachers with hearing disability? Yes
- c) Erasmus students/teachers with other physical disability? Yes

Erasmus Policy Statement (EPS)

In order to complete this section, please refer to the instructions given below. Please note that your EPS shall be given wide visibility in your institution and must be published on the web page of your institution. The EPS should set out the overall Erasmus co-operation strategy of your institution in relation with its mission statement, underlying its Erasmus cooperation plan as well as any other activities to be proposed in the framework of the Lifelong Learning Programme (LLP).

a) Please describe briefly your institution's strategy, objectives and priorities for its Erasmus activities (mobility, multilateral projects and thematic networks, etc.) and any other actions in the context of the Lifelong Learning Programme (2007-2013).

b) Please also provide information on the following points:

What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to the Erasmus University Charter and the EPS?

What kind of arrangements, if any, does the Institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

a) In this moment, the main objectives of Romania, as a member state of the European Union, are to facilitate a closely cooperation and the alignment to all European standards, including those regarding the educational area. We achieved in the last years many agreements and bilateral contracts with different architecture universities and organisations from all over the world, regarding several cooperation activities.

In the context of Life-long Learning Programme, our university's main objectives and priorities are:

- to promote cooperation between universities and/or other organisations in order to create a "European Area of Higher Education";
 - to promote the development of quality, high performance and innovation in higher education, at an European dimension;
 - to encourage intercultural dialogues and language learning in order to promote the diversity of cultures from different European countries;
 - to offer help for improving the quality and accessibility for the activities available in Life-long Learning Programme and to contribute to a wide participation of people of all ages.
- In order to achieve these objectives, our university's strategy is:
- to establish as many cooperation agreements as possible with different universities and/or other architectural organisations from European countries;
 - to organise mobility for teaching staff and mobility and placements for students with the purpose of enabling them to have contacts with their homologues from other European countries;
 - to apply for Intensive Programmes in order to promote multicultural European aspects which might otherwise be taught, partially, in a small number of universities;
 - to cooperate with other European universities within other activities available in Life-long Learning Programme – multilateral projects or thematic networks.

b) Our university takes into consideration the following specific actions:

- we will permanently make up to date announcements for students, teaching staff and administrative staff regarding Erasmus activities;
 - we will create and publish the regulations and the selection criteria for all those interested to participate at Erasmus activities and regulation regarding the credit transfer and recognition of periods of study abroad;
 - a copy of Erasmus University Charter and Erasmus Policy Statement will be published on our web page.
- Regarding the non-discrimination objectives, we can make the following remarks about our university:
- we make no gender, racism or religious discrimination - all the students are working together in the design studios, are participating equally in different debates, competitions, workshops or students conferences;
 - all the students are treated equally by our teaching staff and administrative staff, even if they belong to different social or economic levels;
 - we don't have, for the moment, any special facilities for disabled students and staff, but we intend in the next period to create them.

Quality of academic mobility activities:

What kind of specific measures are implemented in the institution to ensure high quality in academic mobility activities?

Details should be provided on: recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, support and acknowledgement of staff mobility.

“Ion Mincu” University of Architecture and Urbanism implemented several specific measures in order to ensure high quality in academic mobility activities.

a) Regarding the outgoing students:

- a transparent criteria available for everyone interested in selection of outgoing students;
- information and assistance for outgoing students participating in Erasmus mobility;
- a written learning agreement for students regarding the programme of studies they have to follow abroad;
- recognition and validation of all the theoretical and practical studies satisfactorily completed by our students during their mobility period;
- priority for ECTS credits; in all faculties is used an academic credit transfer system, in order to facilitate recognition of study periods abroad.

b) Regarding the incoming students:

- accommodation in our campus and information on curricula for all the faculties, in English language;
- integration of Erasmus students in all the activities they are concerned;
- access to computers laboratory, library and other facilities from our university;
- equal treatment and services for Romanian students and incoming Erasmus students;
- information and transcripts to the student's home university confirming that the agreed programme has been completed and confirming the student's results;
- our university can't organise Romanian language courses for incoming Erasmus students, but they can attend such a course at University of Bucharest (more information are available on University of Bucharest web page http://www.unibuc.ro/en/main_intstudiesrlc_en).

c) Regarding staff mobility:

- a programme of lectures carried out by the visiting teaching staff established by partner universities;
- full recognition of the teaching activities and of all activities carried out by administrative staff abroad;
- help and information regarding travel and accommodation arrangements;
- we try to find sponsors for financial help for our teaching staff.

Quality of student placement activities:

What kind of specific measures are implemented to ensure high quality in student placements? Give details on how the work-programme and the placement agreement are prepared and implemented. Please describe the practical arrangements agreed between the parties. Please specify also the monitoring and evaluation of the placement period as well as its recognition in the curriculum.

In architectural education, professional practice plays a very important role. It supplements the theoretical and practical knowledge acquired in university with practical experience from an office or enterprise specialized in architectural design. This issue plays a key role in training the future specialist in this area, able to adapt to the requirements of the European Union labour market and to understand the economic and social culture of the host country.

The students placements will have the following characteristics:

- the architectural design studios for student's placements must have a high experience in architectural design; we established in the last years many contacts with different architectural design studios from European community which expressed their availability for a closely cooperation;
- the placement mobility will be available for all students having a minimum level of theoretical and practical knowledge acquired in university (especially students belonging to fourth, fifth and sixth year of study);
- the students will receive a written contract, agreed by university, the host office and the beneficiary, regarding their work programme during the placement period;
- the placement period will be completed with a preparatory course in the host language (or working language);
- students must have access to available information in the host office and must be provided with all necessary explanations in order to fulfil their placement programme abroad;
- the host office must designate a person for the student's activity monitoring during the placement period and must send to our university a transcript confirming that the agreed programme has been completed;
- our university gives full recognition for the placement period spent abroad and will validate the compulsory practice in the curriculum from the end of every year of study.

ERASMUS

University Charter

2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

ERASMUS

Extended University Charter
2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.
- to ensure the highest quality in the organisation of student placements.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

Endorsement of the application

"I, the undersigned, Head and legal representative of the applicant institution,

- *certify that the information contained in this application is complete and correct to the best of my knowledge. All Erasmus activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;*
- *agree to the content of the Erasmus University Charter outlined above and commit my institution to respect and observe these obligations;*
- *confirm that the information given in the application submitted online and in this paper version is identical;*
- *agree to the publication of the Erasmus Policy Statement by the European Commission.*

Place:

Name:

Date (dd/mm/yy):

Original *signature of the legal representative of the Institution (as identified in section A.2 above)*

Original *stamp or seal of the Institution*